

October 22, 2025

Job Posting

Catholic Chaplain – Brock University

Maternity Leave Contract Position- November 24, 2025 – December 31, 2026

The Diocese of St. Catharines is seeking qualified candidates for the position of Catholic Chaplain, Brock University. Set out below are the primary responsibilities of the position:

- A. Develop and implement Catholic programs for students and professors.
 - Providing more advanced faith formation or support (intellectually or spiritually) for those who already completed the Catholic Christian Outreach (CCO) faith studies or to complement the CCO faith studies
 - Running faith focused events that compliments CCO programming and that is outside of a CCO missionary's regular scope
- B. Arrange, organize and prepare for sacraments including Masses, confessions, etc.
 - Coordinating with designated priest chaplain and other priests to provide Mass, Reconciliation and Adoration for students and staff, such as at weekly campus Mass, Summits, and retreats. Setting up for Mass and confessions and working with the Sacramental Chaplain to ensure necessary materials remain stocked.
 - RCIA Coordination
 - Accompanying the students considering RCIA and those in RCIA, before, during, and after the process
 - Partnering with the Pastor of St. Julia's for student candidates for the RCIA Program
- C. Provide pastoral counselling for students and professors.
 - Providing pastoral counselling (small c, not official Counselling) to students and staff and connecting students to university and community resources
- D. Provide vocational counselling and leadership training for students.
 - Assisting in the formation (faith and human formation) of staff and student leaders
 - Healthy teams, healthy conflict, good communication
 - Faith formation
 - Providing vocational counselling and referring to a spiritual director or vocations director when appropriate
- E. Prepare and present lectures, retreats, newspaper articles.
 - Retreats
 - Fall retreat
 - Leader retreats
 - Write articles for the Diocesan newspaper, the Vineyard
 - Guest speaking - giving talks in religious contexts but also sharing about the Faith and Life Centre at university events and initiatives

- F. Develop, organize and implement social justice programs.
- This point is often unfulfilled with respect to the regular way of considering social justice (poverty, homelessness, human rights etc.). But a huge epidemic we see is loneliness and a spiritual starvation for God, and authentic love, community, and friendships. We tackle this with our focus on evangelization and integration into our community.
 - Our ministry will be enriched when we are able to do traditional social justice along with the work we already do. This would be the chaplain's initiative, as it is not within CCO's normal operations
- G. Teach theology to students
- Answering questions and accompanying students that don't fit into the CCO framework or have additional theological questions that require answered by someone with greater knowledge than the missionaries or student leaders
- H. Promote Catholic clubs and organizations on campus.
- Supporting the missionaries and student leaders in their roles
- I. Prepare an annual budget and use it to monitor and control expenditures.
- J. Perform other duties and functions as requested by your supervisor.
- K. Oversee and work with the CCO Team Lead and CCO missionaries as outlined in the agreements guiding this relationship.
- L. Know and follow the Diocese of St. Catharines and Brock University policies and procedures (eg. finance and reimbursements, room booking, referrals, proselytizing etc.), and educate, assist, advise, and oversee the CCO missionaries and CCO student executive working within these policies and procedures when relevant to them.

Salary to be commensurate with experience and salary guidelines of the Diocese of St. Catharines.

Applications may be sent in confidence to John J. O'Brien, CFO, Diocese of St. Catharines
jobrien@saintcd.com

This posting closes October 31, 2025