



DIOCESE OF HAMILTON

700 King Street West, Hamilton, Ontario, Canada L8P 1C7

LITURGICAL MUSIC COMMISSION

MISSION STATEMENT

The Liturgical Music Commission, an eight-to-twelve-member group, advises the Bishop of Hamilton through the Liturgy Office, and assists the Bishop of Hamilton in providing parishes with workshops and other educational opportunities to assist parishes with regards to Liturgical Music.

1) ROLE

The Liturgical Music Commission serves in an advisory capacity. The Commission assists the Bishop by:

- a) Assessing liturgical needs and proposing liturgical musical goals.
- b) Making recommendations for the implementation and internalization of liturgical rites.
- c) Keeping itself informed of the latest development in liturgical matters within the Church universal, in Canada and Ontario.
- d) Implementing policies and resources approved by the Bishop affecting liturgical music in the diocese.
- e) Providing educational formation for parishes and persons responsible for music.
- f) The budget for the Commission is provided through the Office of Liturgy (reimbursement for travel, board and other expenses related to the work of the Commission).

2) MEMBERSHIP

Appointed members of the Commission will number between eight to twelve.

- a) The members shall include representative of the six Deaneries of the Diocese.
- b) The members shall be persons competent in various disciplines, including liturgy and music. It shall include women, men, lay, religious and clergy.
- c) Participation will be consultative and non-voting.
- d) A priest within the Diocese shall represent the clergy of the Diocese of Hamilton.
- e) One representative from each Deanery agreed upon by the Dean.
- f) The Director of the Diocesan Choir.
- g) The Director of Music of the Cathedral Basilica of Christ the King.

3) QUALIFICATIONS

- a) Members must be active members of Parishes within the Diocese of Hamilton.
- b) Members must be willing to work collaboratively.
- c) Members are expected to be knowledgeable with respect to sacred music and liturgy.

4) APPOINTMENT OF MEMBERS

- a) The Bishop of Hamilton must approve all appointments.
- b) The Moderator of the Pastoral Offices (or appointee) is ex officio President of the Commission.
- c) The Director of the Liturgy Office is the Chair of the Commission.
- d) The appointment of new members will take place prior to end of December each year.

5) TERMS

- a) Members will be appointed by the Director of the Liturgy Office upon the approval of the Bishop.
- b) Members will be appointed for a three-year term, renewable no more than once.
- c) Members will be appointed to fill an unexpired term.
- d) Terms shall be arranged so that approximately one-third of the membership begins a term each year.

6) ROLES

The Chairperson shall:

- a) Preside at all meetings of the Commission.
- b) Appoint committees as needed.
- c) Represent the Commission whenever necessary.

The Record Keeper shall:

- d) Record the attendance and proceedings of all meetings.
- e) Prepare the agenda.
- f) Circulate the minutes of the prior meetings.

7) FREQUENCY OF MEETINGS

- a) Outside of events (e.g., workshops, etc.), the Liturgical Music Commission will meet three times per year.

Date: May 5, 2021